

# **PORTICO COMMUNITY DEVELOPMENT DISTRICT**



DISTRICT OFFICE · 9530 MARKETPLACE ROAD · SUITE 206 · FT. MYERS, FLORIDA 33912

## **PORTICO COMMUNITY DEVELOPMENT DISTRICT**

**BOARD OF SUPERVISORS' MEETING  
NOVEMBER 20, 2014**

# PORTICO COMMUNITY DEVELOPMENT DISTRICT AGENDA November 20, 2014 at 10:00 a.m.

At the office of Rizzetta & Company, Inc., located at 9530 Marketplace Road, Suite 206, Fort Myers, FL 33912.

<b>District Board of Supervisors</b>	John Asher Keith Berg Stephen Reiter James Lowande Jennifer Sutton	Chairman Vice Chairman Assistant Secretary Assistant Secretary Assistant Secretary
<b>District Manager</b>	Molly Syvret	Rizzetta & Company, Inc.
<b>District Counsel</b>	Chuck Bowen	Hopping Green & Sams, P.A.
<b>District Engineer</b>	David K. Robson	Johnson Engineering, Inc.

**All Cellular phones and pagers must be turned off while in the meeting room.**

### **The District Agenda is comprised of five different sections:**

The meeting will begin promptly at **10:00 a.m.** with the first section which is called **Public Comment**. The Public Comment portion of the agenda is where individuals may comment on matters for which the Board may be taking action or that may otherwise concern the District. Each individual is limited to three **(3) minutes** for such comment. The Board of Supervisors or Staff is not obligated to provide a response until sufficient time for research or action is warranted. **IF THE COMMENT CONCERNS A MAINTENANCE RELATED ITEM, THE ITEM WILL NEED TO BE ADDRESSED BY THE DISTRICT MANAGER OUTSIDE THE CONTEXT OF THIS MEETING.** The second section is called **Business Administration**. The Business Administration section contains items that require the review and approval of the District Board of Supervisors as a normal course of business. The third section is called **Business Items**. The business items section contains items for approval by the District Board of Supervisors that may require discussion, motion and votes on an item-by-item basis. Occasionally, certain items for decision within this section are required by Florida Statute to be held as a Public Hearing. During the Public Hearing portion of the agenda item, each member of the public will be permitted to provide one comment on the issue, prior to the Board of Supervisors' discussion, motion and vote. The fourth section is called **Staff Reports**. This section allows the District Manager, Engineer, and Attorney to update the Board of Supervisors on any pending issues that are being researched for Board action. The final section is called **Supervisor Requests and Comments**. This is the section in which the Supervisors may request Staff to prepare certain items in an effort to meet residential needs. Agendas can be reviewed by contacting the Manager's office at (239) 936-0913 at least seven days in advance of the scheduled meeting. Requests to place items on the agenda must be submitted in writing with an explanation to the District Manager at least fourteen (14) days prior to the date of the meeting.

Public workshops sessions may be advertised and held in an effort to provide informational services. These sessions allow staff or consultants to discuss a policy or business matter in a more informal manner and allow for lengthy presentations prior to scheduling the item for approval. Typically no motions or votes are made during these sessions.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the District Office at (239) 936-0913, at least 48 hours before the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1 (800) 955-8770, who can aid you in contacting the District Office.

Any person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

**PORTICO COMMUNITY DEVELOPMENT DISTRICT**  
**DISTRICT OFFICE • 9530 MARKETPLACE ROAD, SUITE 206, FORT MYERS, FL 33912**

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November 12, 2014

Board of Supervisors  
**Portico Community  
Development District**

**AGENDA**

Dear Board Members:

The regular meeting of the Board of Supervisors of the Portico Community Development District will be held on **Thursday, November 20, 2014 at 10:00 a.m.**, at the office of Rizzetta & Company, Inc., located at 9530 Marketplace Road, Suite 206, Fort Myers, Florida 33912. The following is the advance agenda for this meeting.

- 1. CALL TO ORDER/ROLL CALL**
  - A. Administer Oath of Office to Newly Elected Supervisors
- 2. PUBLIC COMMENT**
- 3. BUSINESS ADMINISTRATION**
  - A. Consideration of the Minutes of the Board of Supervisors Meeting held on September 18, 2014 ..... Tab 1
  - B. Consideration of Operations and Maintenance Expenditures for the Months of August, September, and October 2014 ..... Tab 2
- 4. BUSINESS ITEMS**
  - A. Consideration of Resolution 2015-01, Canvassing and Certifying The Results of the Landowner Election..... Tab 3
  - B. Consideration of Resolution 2015-02, Designating Officers Of the District ..... Tab 4
  - C. Consideration of Audit Committee Recommendations
- 5. STAFF REPORTS**
  - A. District Counsel
  - B. District Engineer
  - C. District Manager
- 6. SUPERVISOR REQUESTS AND COMMENTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (239) 936-0913.

Very truly yours,

*Molly A. Syvret*

Molly Syvret  
District Manager

cc: Chuck Bowen, Hopping Green & Sams, P.A.

# Tab 1

**MINUTES OF MEETING**

*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

**PORTICO COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Portico Community Development District was held on **Thursday, September 18, 2014 at 10:07 a.m.** at the office of Rizzetta & Company, Inc., located at 9530 Marketplace Road, Suite 206, Fort Myers, Florida 33912.

Present and constituting a quorum:

John Asher	<b>Board Supervisor, Chairman</b>
Keith Berg	<b>Board Supervisor, Vice Chairman</b>
Ronald Waldrop	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Molly Syvret	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
Jere Earlywine	<b>District Counsel, Hopping Green &amp; Sams</b>
David Robson	<b>District Engineer, Johnson Engineering, Inc.</b>

**FIRST ORDER OF BUSINESS**

**Call to Order**

Ms. Syvret called the meeting to order and read the roll call. She asked the Board to Amend the Agenda to include Resolution 2014-08 prior to Business Item 4F, and to add acceptance of the Arbitrage Rebate Calculations as the last Business Item.

On a Motion by Mr. Asher, seconded by Mr. Berg, with all in favor, the Board amended the Agenda to Include Resolution 2014-08 prior to Business Item 4F and to add acceptance of the Arbitrage Rebate Calculations as the last Business Item, for Portico Community Development District.

**SECOND ORDER OF BUSINESS**

**Public Comment**

Ms. Syvret opened the floor to public comment. There were none.

Mr. Asher advised he would like to appoint a new Supervisor to the Board prior to beginning the Business Administration items.

On a Motion by Mr. Asher, seconded by Mr. Berg, with all in favor, the Board appointed Ms. Jennifer Sutton to Seat #5, for Portico Community Development District.

Ms. Syvret administered the Oath of Office to Ms. Sutton and asked if she wished to accept or decline board supervisor compensation. Ms. Sutton advised she would like to waive compensation.

Mr. Waldrop tendered his resignation.

On a Motion by Mr. Asher, seconded by Mr. Berg, with all in favor, the Board accepted the resignation of Board Supervisor Ronald Waldrop and appointed Mr. Stephen Reiter to Seat #1, for Portico Community Development District.

Ms. Syvret administered the Oath of Office to Mr. Reiter and asked if he wished to accept or decline board supervisor compensation. Mr. Reiter advised he would like to waive compensation.

Mr. Earlywine provided an overview of the Sunshine Laws and ethics considerations to the new Board members.

Mr. Asher advised he would like to make a motion to re-align the Board.

On a Motion by Mr. Asher, seconded by Mr. Berg, with all in favor, the Board designated the officers of the Board as follows: Mr. John Asher to serve as Chairman; Mr. Keith Berg to serve as Vice Chairman; and Ms. Jennifer Sutton, Mr. Jim Lowande, and Mr. Stephen Reiter to serve as Assistant Secretaries; the Board further advised they would like all remaining Non-Board Officers to remain as previously designated, for Portico Community Development District.

**THIRD ORDER OF BUSINESS**

**Consideration of Minutes of the Board of Supervisors Meeting held on May 15, 2014**

Ms. Syvret presented the Minutes of the Board of Supervisors meeting held on May 15, 2014. She asked if there were any revisions to the Minutes. There were none.

On a Motion by Mr. Asher, seconded by Ms. Sutton, with all in favor, the Board approved the Minutes of the Board of Supervisors Meeting held on May 15, 2014, for Portico Community Development District.

**FOURTH ORDER OF BUSINESS**

**Consideration of the Operations and Maintenance Expenditures for the Months of May, June, and July 2014**

Ms. Syvret presented the Operations and Maintenance Expenditures for the period of May 1-31, 2014 which totaled \$10,378.31, the period of June 1-30, 2014 which totaled \$7,342.50, and the period of July 1-31, 2014 which totaled \$11,673.50. She asked if there were any questions related to any item of expenditure. There were none.

On a Motion by Mr. Asher, seconded by Mr. Berg, with all in favor, the Board approved the Operations and Maintenance Expenditures for the months of May, June, and July 2014, for Portico Community Development District.

**FIFTH ORDER OF BUSINESS**

**Consideration of Audit for Fiscal Year  
Ending September 30, 2013 as Prepared by  
Carr, Riggs & Ingram**

Ms. Syvret provided an overview of the audit report for fiscal year ending September 30, 2013, as prepared by Carr, Riggs & Ingram. She asked if there were any questions. There were none.

On a Motion by Mr. Asher, seconded by Ms. Sutton, with all in favor, the Board accepted the Audit for Fiscal Year Ending September 30, 2013, as Prepared by Carr, Riggs & Ingram, for Portico Community Development District.

**SIXTH ORDER OF BUSINESS**

**Appointment of an Audit Committee and  
Scheduling the First Meeting of the Audit  
Committee**

Ms. Syvret provided an overview of the audit selection process.

On a Motion by Mr. Asher, seconded by Ms. Sutton, with all in favor, the Board appointed the entire Board to the Audit Committee, Authorized Staff to move forward advertising an RFP for Auditing Services, utilizing the Evaluation Criteria set for by Statute and the Districts' Rules of Procedure and Including Price as Selection Criteria, and Setting the Meeting of the Audit Committee for November 20, 2014 at 10:00 a.m., to be held at the office of the District Manager, located at 9530 Marketplace Road, Suite 206, Fort Myers, Florida 33912, for Portico Community Development District.

**SEVENTH ORDER OF BUSINESS**

**Consideration of Resolution 2014-05,  
Designating a Meeting Schedule for Fiscal  
Year 2014/2015**

Ms. Syvret provided an overview of the Resolution, advising the meeting schedule being presented is consistent with the current year schedule in that meetings are scheduled for the third Thursday of each month at 10:00 a.m., to be held at the office of the District Manager, located at 9530 Marketplace Road, Suite 206, Fort Myers, Florida 33912.

On a Motion by Mr. Berg, seconded by Mr. Reiter, with all in favor, the Board adopted Resolution 2014-05, Designating a Meeting Schedule for Fiscal Year 2014/2015; Meetings to be held on the Third Thursday of Each Month at 10:00 a.m., to be held at the office of the District Manager, located at 9530 Marketplace Road, Suite 206, Fort Myers, Florida 33912, for Portico Community Development District.

**EIGHTH ORDER OF BUSINESS**

**Consideration of Fiscal Year 2014/2015  
Budget Funding Agreement**

Mr. Earlywine provided an overview of the Agreement, advising it is consistent with the budget funding agreement previously approved by both parties and utilized in the past. Discussion ensued.

On a Motion by Mr. Asher, seconded by Ms. Sutton, with all in favor, the Board approved the Budget Funding Agreement for Fiscal Year 2014/2015, for Portico Community Development District.

**NINTH ORDER OF BUSINESS**

**Consideration of Resolution 2014-08,  
Amending Resolution 2014-04 to Re-Set  
the Date, Time and Location of the Public  
Hearing on the Proposed Budget for Fiscal  
Year 2014/2015**

Mr. Earlywine advised the meeting and public hearing scheduled for August 21, 2014 had to be cancelled due to lack of quorum. He further advised it would be appropriate for the Board to re-set the public hearing.

On a Motion by Mr. Asher, seconded by Ms. Sutton, with all in favor, the Board adopted Resolution 2014-08, Re-Setting the Public Hearing on the Final Budget for Thursday, September 18, 2014 at 10:00 a.m., to be held at the office of the District Manager, located at 9530 Marketplace Road, Suite 206, Fort Myers, Florida 33912, for Portico Community Development District.

**TENTH ORDER OF BUSINESS**

**Public Hearing Related to the Fiscal Year  
2014/2015 Budget and Assessments**

Ms. Syvret provided an overview of the hearing process and asked for a motion to open the public hearing.

On a Motion by Mr. Asher, seconded by Mr. Reiter, with all in favor, the Board opened the Public Hearing Related to the Fiscal Year 2014/2015 Budget and Assessments, for Portico Community Development District.

Ms. Syvret stated for the record that no members of the public were present. She then provided an overview of the budget.

On a Motion by Mr. Asher, seconded by Mr. Reiter, with all in favor, the Board closed the Public Hearing Related to the Fiscal Year 2014/2015 Budget and Assessments, for Portico Community Development District.



**ELEVENTH ORDER OF BUSINESS**

**Consideration of Resolution 2014-06,  
Annual Appropriations and Adopting the  
Budget for Fiscal Year 2014/2015**

Ms. Syvret provided an overview of the Resolution, advising that adoption of the Resolution would approve the budget.

On a Motion by Mr. Asher, seconded by Mr. Berg, with all in favor, the Board adopted Resolution 2014-06, Annual Appropriations and Adopting the Final Budget for Fiscal Year 2014/2015, for Portico Community Development District.

**TWELFTH ORDER OF BUSINESS**

**Consideration of Resolution 2014-07,  
Providing for the Collection and  
Enforcement of Previously Levied Debt  
Service Assessments and Certifying an  
Assessment Roll**

Mr. Earlywine provided an overview of the Resolution, advising the assessment roll has already been submitted to the County and the Resolution considers and ratifies that action.

On a Motion by Mr. Asher, seconded by Ms. Sutton, with all in favor, the Board adopted Resolution 2014-07, Providing for the Collection and Enforcement of Previously Levied Debt Service Assessments and Certifying an Assessment Roll, subject to review of the payment dates by Developers' Counsel, for Portico Community Development District.

**THIRTEENTH ORDER OF BUSINESS**

**Consideration of Insurance Renewal  
Proposals for Fiscal Year 2014/2015**

Ms. Syvret provided an overview of the insurance proposals received from Egis and Stahl & Associates. Discussion ensued concerning the pricing of the public official liability insurance.

On a Motion by Mr. Asher, seconded by Ms. Sutton, with all in favor, the Board accepted the Fiscal Year 2014/2015 Insurance Proposal from Egis, Not to Exceed \$5,000, for Portico Community Development District.

**FOURTEENTH ORDER OF BUSINESS**

**Consideration of Arbitrage Rebate  
Calculations Related to Capital  
Improvement Revenue Bonds, Series 2006  
as Prepared by LLS Tax Solutions**

Ms. Syvret provided an overview of the arbitrage rebate calculations related to the series 2006 capital improvement revenue bonds.

On a Motion by Mr. Asher, seconded by Ms. Sutton, with all in favor, the Board accepted the Arbitrage Rebate Calculations Related to Capital Improvement Revenue Bonds, Series 2006, As Prepared by LLS Tax Solutions, for Portico Community Development District.

**FIFTEENTH ORDER OF BUSINESS**

**Staff Reports**

- A. District Counsel  
Mr. Earlywine advised he had no report.
- B. District Engineer  
Mr. Robson showed photos of the fencing installed to keep the cattle out of the wetlands and advised it has been completed.
- C. District Manager  
Ms. Syvret stated that the next meeting of the Board of Supervisors is scheduled for Thursday, October 16, 2014 at 10:00 am. The Board advised they would like to cancel the October meeting.

**SIXTEENTH ORDER OF BUSINESS**

**Supervisor Requests and Comments**

Ms. Syvret opened the floor for Supervisor requests or comments. There were none.

**SEVENTEENTH ORDER OF BUSINESS**

**Adjournment**

Ms. Syvret advised there is no further business to come before the Board and asked for a motion to adjourn.

On a Motion by Mr. Asher, seconded by Mr. Berg, with all in favor, the Board adjourned the meeting at 10:57 a.m. for Portico Community Development District.

\_\_\_\_\_  
Secretary/Assistant Secretary

\_\_\_\_\_  
Chairman/ Vice Chairman

# Tab 2

# PORTICO COMMUNITY DEVELOPMENT DISTRICT

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DISTRICT OFFICE · 9530 Marketplace Road · SUITE 206 · FT. MYERS, FLORIDA 33912

## Operation and Maintenance Expenditures August 2014 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from August 1, 2014 through August 31, 2014. This does not include expenditures previously approved by the Board.

The total items being presented:     **\$14,697.35**

Approval of Expenditures:

\_\_\_\_\_

\_\_\_\_\_ Chairperson

\_\_\_\_\_ Vice Chairperson

\_\_\_\_\_ Assistant Secretary

# Portico Community Development District

## Paid Operation & Maintenance Expenses

August 1, 2014 Through August 31, 2014

10101 - Cash-Operating  
Account

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoice Amount
Aquagenix Inc	1476	1220360	Aquatic Service 07/14	\$ 930.00
Aquagenix Inc	1480	1223077	Aquatic Service 08/14	\$ 930.00
Breeze Corporation - Breeze Newspapers	1481	96407	Acct #L33614 Legal Advertising 07/14	\$ 93.18
Hopping Green & Sams	1482	77093	General/Monthly Legal Services 06/14	\$ 428.96
Johnson Engineering Inc	1483	79	20055880-001 Engineering Services Jun/Jul 14	\$ 675.00
Johnson Engineering Inc	1483	80	20055880-001 Engineering Services thru 08/10/14	\$ 225.00
Passarella & Associates, Inc.	1477	03TWC890 - 3D	Professional Services Through 06/29/14	\$ 3,132.00
Passarella & Associates, Inc.	1484	03TWC890 - 4D	Professional Services Through 07/31/14	\$ 581.50
Rizzetta & Company, Inc.	1478	16987	District Management Fees 08/14	\$ 3,500.00
U.S. Bank	1479	3716360	Trustee Fees Series 2006 06/01/13-05/31/14	\$ <u>4,201.71</u>
Report Total				\$ <u>14,697.35</u>



Remit To:  
 100 N Conahan Drive  
 Hazleton, PA 18201  
 570-459-1112 FAX 570-459-0321  
 www.dbiservices.com/aquagenix

# Invoice

**Number**  
1220360

**Date**  
01-JUL-14

**Customer PO**

Please include our Invoice Number on your check

**Cust # 24388**

Portico CDD  
 Accounts Payable  
 9530 Marketplace Road  
 Suite 206  
 Ft. Myers FL 33912

**Referral.**  
Portico CDD

Quantity	Description	Unit Price	Amount
1	Aquatics Service	930.00	\$930.00
Date Rec'd Rizzetta & Co., Inc. <u>JUL - 1 REC'D</u> D/M approval <u>MMO</u> Date <u>7/9/14</u> Date entered <u>JUL - 2 ENT'D</u> Fund <u>001</u> GL <u>53800</u> OC <u>4605</u> Check # _____		Subtotal	\$930.00
		Tax	\$0.00
TERMS -NET30: A Service Charge of 1 ½% Per Month is Charged on Past Due Accounts (Annual Rate 18%)		Total	\$930.00

**Central Florida Branch Office**  
 St. Cloud, FL  
 (407) 892-0136

**Southeast Florida Branch Office**  
 Fort Lauderdale, FL  
 (954) 943-5118

**West Central Florida Branch Office**  
 Sarasota, FL  
 (941) 371-8081

**Southwest Florida Branch Office**  
 Ft. Myers, FL  
 (239) 561-1420

**West Palm/Treasure Coast Office**  
 West Palm Beach, FL  
 (561) 881-1291

**Tampa Bay Area Branch Office**  
 Tampa, FL  
 (813) 627-8710

**North Florida Branch Office**  
 Jacksonville, FL  
 (904) 262-2001

**Carolinas Branch Office**  
 Myrtle Beach, SC  
 (843) 651-9220

**LAKE MANAGEMENT ~ AQUATIC SERVICES ~ ENVIRONMENTAL PLANNING**



Remit To:  
 100 N Conahan Drive  
 Hazleton, PA 18201  
 570-459-1112 FAX 570-459-0321  
 www.dbiservices.com/aquagenix

# Invoice

**Number**  
1223077

**Date**  
01-AUG-14

**Customer PO**

Please include our Invoice Number on your check

**Cust # 24388**

Portico CDD  
 Accounts Payable  
 9530 Marketplace Road  
 Suite 206  
 Ft. Myers FL 33912

**Referral.**  
Portico CDD

Quantity	Description	Unit Price	Amount
1	Aquatics Service	930.00	\$930.00
Date Rec'd Rizzetta & Co., Inc. <u>AUG - 7 REC'D</u> D/M approval <u>MWD</u> Date <u>8/13/14</u> Date entered <u>AUG - 8 ENT'D</u> Fund <u>001</u> GL <u>53800</u> OC <u>4605</u> Check # _____		Subtotal	\$930.00
		Tax	\$0.00
TERMS -NET30: A Service Charge of 1 ½% Per Month Is Charged on Past Due Accounts (Annual Rate 18%)		Total	\$930.00

**Central Florida Branch Office**  
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**West Central Florida Branch Office**  
 Sarasota, FL  
 (941) 371-8081

**Southwest Florida Branch Office**  
 Ft. Myers, FL  
 (239) 561-1420

**West Palm/Treasure Coast Office**  
 West Palm Beach, FL  
 (561) 881-1291

**Tampa Bay Area Branch Office**  
 Tampa, FL  
 (813) 627-8710

**North Florida Branch Office**  
 Jacksonville, FL  
 (904) 262-2001

**Carolinas Branch Office**  
 Myrtle Beach, SC  
 (843) 651-9220

**LAKE MANAGEMENT ~ AQUATIC SERVICES ~ ENVIRONMENTAL PLANNING**

**Classified/Legal Advertising Invoice**

**The Breeze Legals**

2510 DEL PRADO BLVD.

CAPE CORAL, FL  
33904  
(239) 574-1110

**PORTICO COMMUNITY DEVELOPMENT DISTRICT  
9530 MARKETPLACE ROAD  
SUITE 206  
FORT MYERS, FL**

07/31/2014 11:31:57AM

**33912**

**No: 96407**

**Phone: 239 936-0913**

Ad No <b>96407</b>	Customer No: <b>L33614</b>	Start Date <b>07-30-2014</b>	Stop Date <b>08-06-2014</b>	Category: <b>Legals</b>		Classification: <b>MISCELLANEOUS</b>			
Order No	Rate: <b>LA</b>	Lines: <b>106</b>	Words: <b>346</b>	Inches: <b>10.31</b>	Cost <b>93.18</b>	Payments <b>.00</b>	Balance <b>93.18</b>		
Publications ... Runs <b>Breeze Legals ... 2</b> <b>Online Legals ... 2</b>		Solicitor: <b>SM</b>	Origin: <b>17</b>	Sales Rep: <b>3</b>	Credit Card	Credit Card Number	Card Expire		
		<table border="1"> <tr> <td align="center">Identifier</td> </tr> <tr> <td>                     PORTICO COMMUNITY DEVELOPMENT DISTRICT                       NOTICE OF PUBLIC HEARING TO CONSIDER THE ADOPTION OF THE FISCAL YEAR 2014/2015                 </td> </tr> </table>						Identifier	PORTICO COMMUNITY DEVELOPMENT DISTRICT  NOTICE OF PUBLIC HEARING TO CONSIDER THE ADOPTION OF THE FISCAL YEAR 2014/2015
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PORTICO COMMUNITY DEVELOPMENT DISTRICT  NOTICE OF PUBLIC HEARING TO CONSIDER THE ADOPTION OF THE FISCAL YEAR 2014/2015									
		Date Rec'd Rizzetta & Co., Inc. <u>AUG - 7 REC'D</u> D/M approval <u>MD</u> Date <u>8/13/14</u> Date entered <u>AUG - 8 ENT'D</u> Fund <u>001</u> GL <u>51300</u> OC <u>4801</u> Check # _____							
		*Extend Expiration Date							



**CAPE CORAL BREEZE  
PUBLISHED CAPE CORAL, FLA**


**Affidavit of Publication**

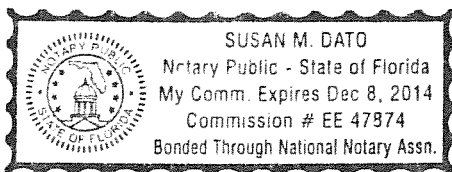
State of Florida  
County of Lee

Before the undersigned authority personally appeared Donna Guyer, who on oath says that he/she is the ADVERTISING REPRESENTATIVE of the Cape Coral Breeze newspaper, published at Cape Coral, Lee County, Florida that the attached copy of advertisement, being a Legal Ad, in the matter of Portico Community Development District, as published in said newspaper in the issues, July 30, August 6, 2014. Affiant further says that the Cape Coral Breeze is a newspaper published at Cape Coral, said Lee County, Florida and that the said newspaper has heretofore been continuously published in said Lee County, Florida, and has been entered as a second class periodicals matter at the post office in Fort Myers in said Lee County, Florida for a period of one year preceding the first publication of the attached copy of advertisement; and affiant further says that he has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said Newspaper.



SWORN TO AND SUBSCRIBED before me this  
August 6, 2014  
Notary Public

  
96407



**PORTICO COMMUNITY DEVELOPMENT DISTRICT**

**NOTICE OF PUBLIC HEARING TO CONSIDER THE ADOPTION OF THE FISCAL YEAR 2014/2015 BUDGET; AND NOTICE OF REGULAR BOARD OF SUPERVISORS' MEETING.**

The Board of Supervisors of the Portico Community Development District will hold a public hearing on August 21, 2014 at 10:00 a.m. at Rizzetta & Company, Inc., located at 9530 Marketplace Road, Suite 206, Fort Myers, Florida 33912 for the purpose of hearing comments and objections on the adoption of the budgets of the District for Fiscal Year 2014/2015. A regular board meeting of the District will also be held at that time where the Board may consider any other business that may properly come before it.

A copy of the agenda and budgets may be obtained at the offices of the District Manager, 9530 Marketplace Road, Suite 206, Fort Myers, Florida 33912, during normal business hours.

The public hearing and meeting are open to the public and will be conducted in accordance with the provisions of Florida law for Community Development Districts. The public hearing and/or meeting may be continued to a date, time, and place to be specified on the record at the meeting.

There may be occasions when staff or other individuals may participate by speaker telephone.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (239) 936-0913 at least forty-eight (48) hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770, for aid in contacting the District Office.

A person who decides to appeal any decision made by the Board with respect to any matter considered at the public hearing or meeting is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

Molly Syvret  
District Manager  
Run Dates: 7/30/14 & 8/6/14  
96407

# Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300  
P.O. Box 6526  
Tallahassee, FL 32314  
850.222.7500

===== STATEMENT =====

July 28, 2014

Portico Community Development District  
c/o Accounts Payable  
9530 Marketplace Road  
Suite 206  
Ft. Myers, FL 33912

Bill Number 77093  
Billed through 06/30/2014

## General Counsel/Monthly Meeting

**PRTCDD 00001 JLE**

### FOR PROFESSIONAL SERVICES RENDERED

06/16/14	CBO	Follow up regarding cancellation of June board meeting and upcoming meeting schedule.	0.20 hrs
06/20/14	JSA	Review response to auditor letter.	0.40 hrs
06/20/14	CBO	Confer with Hardwick regarding budget and assessment notices.	0.20 hrs
06/26/14	CBO	Review fiscal year 2013 audit.	0.80 hrs
06/27/14	CBO	Confer with Dowell regarding fiscal year 2013 audit and follow-up regarding filing of same.	0.40 hrs

Total fees for this matter \$426.00

### DISBURSEMENTS

Copying Charges	2.00
Postage	0.96
Total disbursements for this matter	\$2.96

### MATTER SUMMARY

Bowen, Chuck	1.60 hrs	180 /hr	\$288.00
Alves, James	0.40 hrs	345 /hr	\$138.00

TOTAL FEES \$426.00  
TOTAL DISBURSEMENTS \$2.96

**TOTAL CHARGES FOR THIS MATTER \$428.96**

### BILLING SUMMARY

Bowen, Chuck	1.60 hrs	180 /hr	\$288.00
Alves, James	0.40 hrs	345 /hr	\$138.00

---

TOTAL FEES	\$426.00
TOTAL DISBURSEMENTS	\$2.96
<b>TOTAL CHARGES FOR THIS BILL</b>	<b>\$428.96</b>

**Please include the bill number on your check.**

AUG - 7 REC'D

Date Rec'd Rizzetta & Co., Inc. \_\_\_\_\_  
D/M approval MAJ Date 8/13/14  
Date entered AUG - 8 ENT'D  
Fund 001 GL 51400 OC 3107  
Check # \_\_\_\_\_

Johnson Engineering, Inc.  
 Remit To:  
 P.O. Box 2112  
 Fort Myers, FL 33902  
 Ph: 239.334.0046 Fax: 239.334.3661  
 Project Manager David Robson

# Invoice

July 25, 2014  
 Project No: 20055880-001  
 Invoice No: 79  
 FEID #59-1173834

Molly Syvret  
 Portico CDD  
 9530 Marketplace Road  
 Suite 206  
 Fort Myers, FL 33912

Project 20055880-001 Portico CDD - General Engineering

Professional Services through July 13, 2014

**Professional Personnel**

		Hours	Rate	Amount
Engineer VI				
Robson, David	6/25/2014	1.50	150.00	225.00
	Contact G Seibert, J Asher, and M Syvret re Basin C wetland damage by cattle.			
Robson, David	6/27/2014	1.00	150.00	150.00
	Contact agricultural fencing contractors re fence insallation at Basin C wetland.			
Robson, David	7/2/2014	1.00	150.00	150.00
	Contact and discuss Wetland catle fence with potential contractors.			
Robson, David	7/7/2014	1.00	150.00	150.00
	Wetland Fence contractor proposal review and send to District Manager.			
	Totals	4.50		675.00
	<b>Total Labor</b>			<b>675.00</b>
			<b>Total this Invoice</b>	<b>\$675.00</b>

Date Rec'd Rizzetta & Co., Inc. \_\_\_\_\_  
 D/M approval mas Date 8/22/14  
 Date entered JUL 30 ENT'D  
 Fund 001 GL 51300 OC 3103  
 Check # \_\_\_\_\_

Johnson Engineering, Inc.

Remit To:

P.O. Box 2112

Fort Myers, FL 33902

Ph: 239.334.0046 Fax: 239.334.3661

Project Manager David Robson

# Invoice

August 15, 2014

Project No: 20055880-001

Invoice No: 80

FEID #59-1173834

Molly Syvret  
Portico CDD  
9530 Marketplace Road  
Suite 206  
Fort Myers, FL 33912

Project 20055880-001 Portico CDD - General Engineering

Professional Services through August 10, 2014

**Professional Personnel**

		Hours	Rate	Amount	
Engineer VI					
Robson, David	7/15/2014	1.00	150.00	150.00	
Coordinate revisions to Wetland Fence proposal and contractor insurance documents.					
Robson, David	7/28/2014	.50	150.00	75.00	
Provide District manager contractor W-9 and contact contractor to proceed on wetland fence installation.					
	Totals	1.50		225.00	
	<b>Total Labor</b>				<b>225.00</b>
					<b>Total this Invoice \$225.00</b>

**Outstanding Invoices**

Number	Date	Balance
79	7/25/2014	675.00
<b>Total</b>		<b>675.00</b>

AUG 20 2014

Date Rec'd Rizzetta & Co., Inc. \_\_\_\_\_

D/M approval mas Date 8/22/14

Date entered 8/20/14

Fund 001 GL 51300 OC 3103

Check# \_\_\_\_\_



# PASSARELLA & ASSOCIATES INC

13620 Metropolis Avenue  
Suite 200  
Fort Myers, FL 33912  
239-274-0067

In Account With

Portico CDD  
Molly Syvret  
9530 Marketplace Road, Ste 206  
Ft. Myers, FL 33912

**Portico**

Project #03TWC890 (Invoice 3D)

July 07, 2014

For services rendered in connection with Portico located in Sections 33 and 34, Township 43 South, Range 26 East, Lee County, Florida per contract dated September 2013 and continuing services contract dated February 20, 2014.

Professional services through June 29, 2014

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
1.D SFWMD Non-Compliance Review	1,800.00	100	1,800.00	1,800.00	0.00
2.D 2014 Mitigation Observations 4606	3,500.00	36	0.00	1,260.00	1,260.00
3.D 2014 WaterLevel Monitoring 4614	3,600.00	52	0.00	1,872.00	1,872.00
4.D SFWMD Sixth Annual Vegetation Monitoring	5,700.00	0	0.00	0.00	0.00
5.D 2015 Mitigation Observations	2,400.00	0	0.00	0.00	0.00
6.D 2015 Water Level Monitoring	2,500.00	0	0.00	0.00	0.00
7.D SFWMD Seventh Annual Vegetation Monitoring	5,700.00	0	0.00	0.00	0.00
99.D Reimbursables	0.00	0	20.00	20.00	0.00
	25,200.00		1,820.00	4,952.00	3,132.00

Professional Services Due This Invoice: 3,132.00

Date Rec'd Rizzetta & Co., Inc. JUL 1 1 REC'D  
D/M approval MS Date 7/16/14  
JUL 1 4 ENT'D  
Date entered \_\_\_\_\_  
Fund 001 GL 53800 OC \* See Above  
Check # \_\_\_\_\_



# PASSARELLA & ASSOCIATES

13620 Metropolis Avenue  
Suite 200  
Fort Myers, FL 33912  
239-274-0067

In Account With

Portico CDD  
Molly Syvret  
9530 Marketplace Road, Ste 206  
Ft. Myers, FL 33912

**Portico**  
Project #03TWC890 (Invoice 4D) August 08, 2014

For services rendered in connection with Portico located in Sections 33 and 34, Township 43 South, Range 26 East, Lee County, Florida per contract dated September 2013 and continuing services contract dated February 20, 2014.

Professional services through July 31, 2014

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
1.D SFWMD Non-Compliance Review	1,800.00	100	1,800.00	1,800.00	0.00
2.D 2014 Mitigation Observations	3,500.00	36	1,260.00	1,260.00	0.00
3.D 2014 WaterLevel Monitoring	3,600.00	68	1,872.00	2,448.00	576.00
4.D SFWMD Sixth Annual Vegetation Monitoring	5,700.00	0	0.00	0.00	0.00
5.D 2015 Mitigation Observations	2,400.00	0	0.00	0.00	0.00
6.D 2015 Water Level Monitoring	2,500.00	0	0.00	0.00	0.00
7.D SFWMD Seventh Annual Vegetation Monitoring	5,700.00	0	0.00	0.00	0.00
99.D Reimbursables	0.00	0	20.00	22.75	2.75
	25,200.00		4,952.00	5,530.75	578.75

**Professional Services Due This Invoice: 578.75**

### Task 99.D Reimbursables

Date	Description	Units	Rate	Billed Amount
6/30/14	Color (11x17)	1.00	2.75	2.75
Task subtotal				2.75
Total				2.75

AUG 20 2014  
 Date Rec'd Rizzetta & Co., Inc. \_\_\_\_\_  
 D/M approval mrs Date 8/22/14  
 Date entered 8/20/14  
 Fund 001 GL 53800 OC 4614  
 Check# \_\_\_\_\_

**\$581.50**

RIZZETTA & COMPANY, INC.  
 5020 W Linebaugh Avenue  
 Suite 200  
 Tampa, FL 33624

DATE	INVOICE NO.
8/1/2014	16987

BILL TO
PORTICO COMMUNITY DEVELOPMENT DISTRICT 3434 Colwell Avenue, Suite 200 Tampa, Florida 33614

TERMS	PROJECT
Due Upon Rec't	412 - CDD

ITEM	DESCRIPTION	QTY	RATE	AMOUNT
	<b>PROFESSIONAL FEES:</b>			
* DM 3100	District Management Services		1,500.00	1,500.00
ADMIN 3101	Administrative Services		500.00	500.00
ACTG 3201	Accounting Services		1,200.00	1,200.00
FC 3111	Financial Consulting Services		300.00	300.00
	<p align="center"><b>Services for the period August 1, 2014 through August 31, 2014</b></p> <p>Date Rec'd Rizzetta &amp; Co., Inc. _____</p> <p>D/M approval <u>mas</u> Date <u>8/20/14</u></p> <p>Date entered <u>JUL 30 ENT'D</u></p> <p>Fund <u>001</u> GL <u>51300</u> OC <u>*See Above</u></p> <p>Check # _____</p>			
			<b>Total</b>	<b>\$3,500.00</b>





Corporate Trust Services  
 EP-MN-WN3L  
 60 Livingston Ave.  
 St. Paul, MN 55107

Invoice Number: 3716360  
 Account Number: 7914588  
 Invoice Date: 06/25/2014  
 Direct Inquiries To: MARY JANICE ENTSMINGER  
 Phone: 407-835-3810

PORTICO COMMUNITY DEVELOPMENT DIST  
 RIZZETTA & COMPANY  
 3434 COLWELL AVENUE, SUITE 200  
 TAMPA FL 33614

PORTICO CDD SERIES 2006

The following is a statement of transactions pertaining to your account. For further information, please review the attached.

STATEMENT SUMMARY

**PLEASE REMIT BOTTOM COUPON PORTION OF THIS PAGE WITH CHECK PAYMENT OF INVOICE.**

TOTAL AMOUNT DUE \$4,201.71

All invoices are due upon receipt.

**RECEIVED**  
 JUN 30 2014  
 Date Rec'd Rizzetta & Co., Inc. \_\_\_\_\_  
 M approval MJD Date 7/16/14  
 Date entered JUL 14 ENT'D  
 Fund 001 GL51300 OC 3105 \$ 1400.57  
 Check # 001 - 15500 \$ 2801.14

Please detach at perforation and return bottom portion of the statement with your check, payable to U.S. Bank.

PORTICO CDD SERIES 2006

Invoice Number: 3716360  
 Account Number: 7914588  
 Current Due: \$4,201.71  
 Direct Inquiries To: MARY JANICE ENTSMINGER  
 Phone: 407-835-3810

Wire Instructions:  
 U.S. Bank  
 ABA # 091000022  
 Acct # 1-801-5013-5135  
 Trust Acct # 7914588  
 Invoice # 3716360  
 Attn: Fee Dept St. Paul

Please mail payments to:  
 U.S. Bank  
 CM-9690  
 PO BOX 70870  
 St. Paul, MN 55170-9690



Corporate Trust Services  
 EP-MN-WN3L  
 60 Livingston Ave.  
 St. Paul, MN 55107

Invoice Number: 3716360  
 Invoice Date: 06/25/2014  
 Account Number: 7914588  
 Direct Inquiries: MARY JANICE ENTSMINGER  
 Phone: 407-835-3810

PORTICO CDD SERIES 2006

Accounts Included 7914584 7914585 7914587 7914588 7914590 7914591  
 In This Relationship: 7914592

**CURRENT CHARGES SUMMARIZED FOR ENTIRE RELATIONSHIP**

Detail of Current Charges	Volume	Rate	Portion of Year	Total Fees
04360 Administration Fee - Principal Amount O/S	12,865,000.00	0.0003	100.00%	\$3,859.50
<b>Subtotal Administration Fees - In Advance 06/01/2014 - 05/31/2015</b>				<b>\$3,859.50</b>
07140 Annual Wire Fee	1.00	40.00	100.00%	\$40.00
<b>Subtotal Administration Fees - In Arrears 06/01/2013 - 05/31/2014</b>				<b>\$40.00</b>
Incidental Expenses 06/01/2014 to 05/31/2015	3,899.50	0.0775		\$302.21
<b>Subtotal Incidental Expenses</b>				<b>\$302.21</b>
<b>TOTAL AMOUNT DUE</b>				<b>\$4,201.71</b>

The fees shown on this invoice are reflective of the most recent fee schedule or notice of fee adjustment provided by U.S. Bank.

# PORTICO COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 9530 MARKETPLACE ROAD · SUITE 206 · FT. MYERS, FLORIDA 33912

## Operation and Maintenance Expenditures September 2014 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from September 1, 2014 through September 30, 2014. This does not include expenditures previously approved by the Board.

The total items being presented: **\$12,579.50**

Approval of Expenditures:

\_\_\_\_\_

\_\_\_\_\_ Chairperson

\_\_\_\_\_ Vice Chairperson

\_\_\_\_\_ Assistant Secretary

## Portico Community Development District

### Paid Operation & Maintenance Expenses

September 1, 2014 Through September 30, 2014

10101 - Cash-Operating Account

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
David A Rose Farm & Ag Service	1485	2014-92	Fence Off Wetlands per Proposal	\$ 800.00
Egis Insurance Advisors, LLC	1489	P-2014-09-000398	FL Insurance Alliance Pkg 10/1/14-10/1/15	\$ 5,000.00
Hopping Green & Sams	1488	77808	General/Monthly Legal Services 07/14	\$ 379.50
LLS Tax Solutions Inc	1490	000551	Arbitrage Calculation Series 2006 PE 05/30/14	\$ 650.00
Rizzetta & Company, Inc.	1486	17096	District Management Fees 09/14	\$ 3,500.00
Walker Exotic Tree Eradication LLC	1487	316	Preserve Maintenance- 3 of 4 Treatments	\$ 2,250.00
<b>Report Total</b>				<b><u>\$ 12,579.50</u></b>

D.A. Rose Farm & Ag Services 2014

# Invoice

10180 Angus Lane  
Fort Myers, FL 33905  
(239)707-3617

Date	Invoice #
8/12/2014	2014-92

<b>Bill To</b>
Johnson Engineering David Robson Portico Community Development - District

<b>Ship To</b>

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
			8/12/2014			

Quantity	Item Code	Description	Price Each	Amount
	Ag Work	Fencing off wetlands. This includes materials & labor.	800.00	800.00

*Approval  
David K Robson  
Johnson Engineering  
8/15/14*

AUG 21 2014  
Date Rec'd Rizzetta & Co., Inc. \_\_\_\_\_  
D/M approval MRS Date 9/4/14  
Date entered 9/2/14  
Fund 001 GL 5300 OC 46010  
Check# \_\_\_\_\_

**Total** \$800.00

**Egis Insurance & Risk Advisors**  
 101 Plaza Real South, Suite 216  
 Boca Raton, Florida 33432  
 (561) 693-4515



Date: September 02, 2014

Portico Community Development District  
 C/O Molly Syvret  
 c/o Rizetta & Company  
 9530 Marketplace Road, Ste. 206  
 Ft. Myers, FL 33912

Payment Information		
Invoice Summary:		\$5,000.00
Due Date:	Upon Receipt	
Invoice Number	P-2014-09-000398	

Invoice	Effective	Transaction	Amount
P-2014-09-000398	October 1, 2014	Florida Insurance Alliance Package Policy Premium Effective: 10/01/2014 to 10/01/2015	\$5,000.00
Premium Due Upon Receipt			<b>Total</b>
			<b>\$5,000.00</b>

**Please Make Check Payable To:**  
 Egis Insurance Advisors LLC  
 101 Plaza Real South, Suite 216  
 Boca Raton, Florida 33432

Print Date: September 02, 2014

Date Rec'd Rizzetta & Co., Inc. SEP 23 REC'D  
 D/M approval mna Date 9/24/14  
 Date entered SEP 23 2014  
 Fund 001 GL 15500 OC \_\_\_\_\_  
 Check # \_\_\_\_\_

# Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300  
P.O. Box 6526  
Tallahassee, FL 32314  
850.222.7500

===== STATEMENT =====

August 29, 2014

Portico Community Development District  
c/o Accounts Payable  
9530 Marketplace Road  
Suite 206  
Ft. Myers, FL 33912

SEP - 5 2014

Bill Number 77808  
Billed through 07/31/2014

Date Rec'd Rizzetta & Co., Inc. \_\_\_\_\_

D/M approval MOA Date 9/12/14

Date entered 9/12/14

Fund 001 051400 003107

Check# \_\_\_\_\_

**General Counsel/Monthly Meeting**  
**PRTCDD 00001 JLE**

**FOR PROFESSIONAL SERVICES RENDERED**

07/07/14	CBO	Review budget hearing advertising request and prepare correspondence regarding same.	0.20 hrs
07/16/14	KEM	Prepare annual assessment resolution and funding agreement.	0.20 hrs
07/18/14	CBO	Prepare fiscal year 2015 assessment resolution and budget funding agreement; analyze issues regarding assessments.	1.50 hrs
07/21/14	CBO	Confer with Hardwick and follow-up regarding fiscal year 2015 assessment roll.	0.20 hrs
07/22/14	KEM	Confer with district manager regarding assessment resolutions.	0.10 hrs
Total fees for this matter			\$379.50

**MATTER SUMMARY**

Bowen, Chuck	1.90 hrs	180 /hr	\$342.00
Ibarra, Katherine E. - Paralegal	0.30 hrs	125 /hr	\$37.50

TOTAL FEES \$379.50

**TOTAL CHARGES FOR THIS MATTER \$379.50**

**BILLING SUMMARY**

Bowen, Chuck	1.90 hrs	180 /hr	\$342.00
Ibarra, Katherine E. - Paralegal	0.30 hrs	125 /hr	\$37.50

TOTAL FEES \$379.50

**TOTAL CHARGES FOR THIS BILL \$379.50**

**Please include the bill number on your check.**



LLS Tax Solutions Inc.  
 2172 W. Nine Mile Rd.  
 #352  
 Pensacola, FL 32534  
 Telephone: 850-754-0311  
 Email: liscott@llstax.com

# INVOICE

**BILL TO:**

Mr. Joseph Kennedy  
 Portico Community Development District  
 c/o Rizzetta & Company, Inc.  
 3434 Colwell Avenue, Suite 200  
 Tampa, Florida 33614

DATE: August 25, 2014

INVOICE # 000551

DESCRIPTION	AMOUNT
Total billings in connection with the \$19,720,000 Portico Community Development District (Lee County, Florida) Capital Improvement Revenue Bonds, Series 2006 – Arbitrage Calculation for the period ended May 30, 2014.	<u>\$650.00</u>
Date Rec'd Rizzetta & Co., Inc. <u>SEP 18 REC'D</u> D/M approval <u>MMO</u> Date <u>9/24/14</u> Date entered <u>SEP 18 2014</u> Fund <u>001</u> GL <u>51300</u> OC <u>3203</u> Check # _____	

**PAYMENT TERMS**

1. Due and Payable upon receipt
2. Please include the invoice number on your check or wire transfer

**Total \$650.00**

Mail checks to LLS Tax Solutions Inc. 2172 W. Nine Mile Road #352, Pensacola FL 32534 or submit electronic payments to NFCU, Account Name LLS Tax Solutions Inc., ABA # 256074974, Account # 7022553064

*Thank You For Your Business!*



**RIZZETTA & COMPANY, INC.**

5020 W Linebaugh Avenue

Suite 200

Tampa, FL 33624

DATE	INVOICE NO.
9/1/2014	17096

BILL TO
PORTICO COMMUNITY DEVELOPMENT DISTRICT 3434 Colwell Avenue, Suite 200 Tampa, Florida 33614

TERMS	PROJECT
Due Upon Rec't	412 - CDD

ITEM	DESCRIPTION	QTY	RATE	AMOUNT
	<b>PROFESSIONAL FEES:</b>			
DM	District Management Services		1,500.00	1,500.00
ADMIN	Administrative Services		500.00	500.00
ACTG	Accounting Services		1,200.00	1,200.00
FC	Financial Consulting Services		300.00	300.00
	 <b>Services for the period September 1, 2014 through September 30, 2014</b>			
	 <b>RECEIVED</b> <b>AUG 26 2014</b>			
	date rec'd Rizzetta & Co., Inc. _____			
	/M approval <u>MMA</u> Date <u>9/4/14</u>			
	date entered <u>8/29/14</u>			
	ind. <u>001</u> GL <u>51300</u> OC <u>3101</u> - \$1500.00			
	" " " " <u>3100</u> - \$500.00			
	" " " " <u>3201</u> - \$1200.00			
	" " " " <u>3111</u> - \$300.00			

<b>Total</b>	<b>\$3,500.00</b>
--------------	-------------------



RESTORING FLORIDA'S NATIVE BEAUTY

# INVOICE

## Walker Exotic Tree Eradication

Darrin Jones  
17681 Caloosa Rd.  
Alva, FL 33920  
Phone 239.851.8811  
[Darrin@walkerexotics.com](mailto:Darrin@walkerexotics.com)

INVOICE #316  
DATE: SEPTEMBER 2, 2014

**TO:**  
Portico Community Development District  
9350 Marketplace Rd. Suite 206  
Fort Myers, FL 33912  
c/o Molly Syvret  
Rizzetta & Company

**FOR:**  
Portico Preserve Maintenance  
August 2014 Treatment

DESCRIPTION	AMOUNT
<p><b>Task:</b> All category 1 and 2 exotic and nuisance vegetation within the preserve area at the Portico development has been treated effectively.</p> <p>This is the third of four contracted treatments for 2014. We will bill for the remaining treatment upon completion.</p> <p style="text-align: right;">Date Rec'd Rizzetta &amp; Co., Inc. <u>SEP - 2 2014</u></p> <p>D/M approval <u>MMO</u> Date <u>9/10/14</u></p> <p>Date entered <u>9/5/14</u></p> <p>Fund <u>001</u> GL <u>53300</u> OC <u>41000</u></p> <p>Check# _____</p>	\$2,250.00
<b>Total Due</b>	<b>\$2,250.00</b>

Make all checks payable to **Walker Exotic Tree Eradication & Mitigation**

**Thank you for your business!**

17681 Caloosa Rd.  
 Alva, FL 33920

Darrin Jones 239 851 8811  
 Terry Walker 239 537 5068

Portico CDD  
 c/o Molly Syvret  
 Rizzetta & Company

PORTICO COMMUNITY DEVELOPMENT DISTRICT –  
EXOTIC VEGETATION TREATMENT PROPOSAL

Proposal to provide maintenance of mitigation areas at the Portico CDD. All exotic and nuisance vegetation within the preserve/mitigation areas will be treated with an appropriate herbicide mixture to ensure eradication.

All work is guaranteed for 60 days and to achieve a vegetation kill rate of 95%.

2014 Treatment Costs:

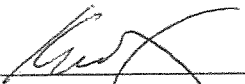
February 2014 Treatment:	\$3,250.00
May 2014 Treatment:	\$2,250.00
August 2014 Treatment:	\$2,250.00
<u>November 2014 Treatment:</u>	<u>\$2,250.00</u>
<b>Total Cost For 2014 Treatments:</b>	<b>\$10,000.00</b>

2015 Treatment Costs:

June 2015 Treatment:	\$2,250.00
<u>November 2015 Treatment:</u>	<u>\$2,250.00</u>
<b>Total Cost For 2015 Treatments:</b>	<b>\$4,500.00</b>

**Total Cost For All Treatments: \$14,500.00**

Please sign below if you agree to the scope and terms above.

  
 \_\_\_\_\_ 2/20/14  
 Client Date  
 Portico CDD  
 Vice Chairman

Darrin Jones 12-4-13  
 \_\_\_\_\_  
 Contractor Date

Sincerely,

Darrin Jones  
 239.851.8811  
[Darrin@walkerexotics.com](mailto:Darrin@walkerexotics.com)

# PORTICO COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 9530 MARKETPLACE ROAD · SUITE 206 · FT. MYERS, FLORIDA 33912

## Operation and Maintenance Expenditures October 2014 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from October 1, 2014 through October 31, 2014. This does not include expenditures previously approved by the Board.

The total items being presented: **\$1,230.00**

Approval of Expenditures:

\_\_\_\_\_

\_\_\_\_\_ Chairperson

\_\_\_\_\_ Vice Chairperson

\_\_\_\_\_ Assistant Secretary

**Portico Community Development District**  
Paid Operation & Maintenance Expenses  
October 1, 2014 Through October 31, 2014

*10101 - Cash-Operating Account*

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Aquagenix Inc	1491	1225796	Aquatic Service 09/14	930.00
Johnson Engineering Inc	1492	81	20055880-001 Engineering Services thru 09/14/14	<u>300.00</u>
<b>Report Total</b>				<b><u>1,230.00</u></b>



Remit To:  
 100 N Conahan Drive  
 Hazleton, PA 18201  
 570-459-1112 FAX 570-459-0321  
 www.dbiservices.com/aquagenix

# Invoice

**Number**  
1225796

**Date**  
01-SEP-14

**Customer PO**

Please include our Invoice Number on your check

**Cust # 24388**

Portico CDD  
 Accounts Payable  
 9530 Marketplace Road  
 Suite 206  
 Ft. Myers FL 33912

**Referral.**  
Portico CDD

Quantity	Description	Unit Price	Amount
1	Aquatics Service	930.00	\$930.00
Date Rec'd Rizzetta & Co., Inc. _____ D/M approval <u>MDS</u> Date <u>9/17/14</u> Date entered <u>9/12/14</u> Fund <u>001 G538000C4105</u> Check# _____		Subtotal Tax	\$930.00 \$0.00
TERMS -NET30: A Service Charge of 1 ½% Per Month is Charged on Past Due Accounts (Annual Rate 18%)		<b>Total</b>	<b>\$930.00</b>

Central Florida Branch Office  
 St. Cloud, FL  
 (407) 892-0136

Southeast Florida Branch Office  
 Fort Lauderdale, FL  
 (954) 943-5118

West Central Florida Branch Office  
 Sarasota, FL  
 (941) 371-8081

Southwest Florida Branch Office  
 Ft. Myers, FL  
 (239) 561-1420

West Palm/Treasure Coast Office  
 West Palm Beach, FL  
 (561) 881-1291

Tampa Bay Area Branch Office  
 Tampa, FL  
 (813) 627-8710

North Florida Branch Office  
 Jacksonville, FL  
 (904) 262-2001

Carolinas Branch Office  
 Myrtle Beach, SC  
 (843) 651-9220

Johnson Engineering, Inc.

Remit To:

P.O. Box 2112

Fort Myers, FL 33902

Ph: 239.334.0046 Fax: 239.334.3661

Project Manager David Robson

# Invoice

September 23, 2014

Project No: 20055880-001

Invoice No: 81

FEID #59-1173834

Molly Syvret  
Portico CDD  
9530 Marketplace Road  
Suite 206  
Fort Myers, FL 33912

Project 20055880-001 Portico CDD - General Engineering

Professional Services through September 14, 2014

Professional Personnel

		Hours	Rate	Amount	
Engineer VI					
Robson, David	8/14/2014	1.50	150.00	225.00	
	Site observation and photographic documentation of Basin C created wetland cattle fence installation.				
Robson, David	8/21/2014	.50	150.00	75.00	
	Provide fence installation documentation and approved invoice to District Manager.				
	Totals	2.00		300.00	
	<b>Total Labor</b>				<b>300.00</b>
					<b>Total this Invoice \$300.00</b>

SEP 24 REC'D

Date Rec'd Rizzetta & Co., Inc. \_\_\_\_\_

D/M approval mm Date 10/2/14

Date entered SEP 25 2014

Fund 001 GL 51300 OC 3103

Check # \_\_\_\_\_

# Tab 3



**RESOLUTION 2015-01**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF PORTICO COMMUNITY DEVELOPMENT DISTRICT CANVASSING AND CERTIFYING THE RESULTS OF THE LANDOWNERS ELECTION OF SUPERVISORS HELD PURSUANT TO SECTION 190.006(2), FLORIDA STATUTES, AND PROVIDING FOR AN EFFECTIVE DATE**

WHEREAS, Portico Community Development District (hereinafter the “District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within the Lee County, Florida; and

WHEREAS, pursuant to Section 190.006(2), Florida Statutes, a landowners meeting is required to be held within 90 days of the District’s creation and every two years following the creation of the Community Development District for the purpose of electing supervisors of the District; and

WHEREAS, such landowners meeting was held on November 20, 2014, the Minutes of which are attached hereto as Exhibit A, and at which the below recited persons were duly elected by virtue of the votes cast in their respective favor; and

WHEREAS, the Board of Supervisors of the District, by means of this Resolution, desire to canvas the votes and declare and certify the results of said election.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF PORTICO COMMUNITY DEVELOPMENT DISTRICT:**

Section 1. The following persons are found, certified, and declared to have been duly elected as Supervisors of and for the District, having been elected by the votes cast in their favor as shown:

_____	___	Votes
_____	___	Votes
_____	___	Votes
_____	___	Votes
_____	___	Votes

Section 2. In accordance with Section 190.006(2), Florida Statutes, and by virtue of the number of votes cast for the respective Supervisors, the above-named persons are declared to have been elected for the following terms of office:

\_\_\_\_\_ Year Term, Seat \_\_\_\_\_  
\_\_\_\_\_ Year Term, Seat \_\_\_\_\_  
\_\_\_\_\_ Year Term, Seat \_\_\_\_\_  
\_\_\_\_\_ Year Term, Seat \_\_\_\_\_  
\_\_\_\_\_ Year Term, Seat \_\_\_\_\_

Section 3. This resolution shall become effective immediately upon its adoption.

**PASSED AND ADOPTED THIS 20<sup>TH</sup> DAY OF NOVEMBER, 2014.**

**PORTICO COMMUNITY  
DEVELOPMENT DISTRICT**

\_\_\_\_\_  
**CHAIRMAN / VICE CHAIRMAN**

**ATTEST:**

\_\_\_\_\_  
**SECRETARY / ASSISTANT SECRETARY**

**EXHIBIT A**

# Tab 4

**RESOLUTION 2015-02**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF PORTICO COMMUNITY DEVELOPMENT DISTRICT DESIGNATING THE OFFICERS OF THE DISTRICT, AND PROVIDING FOR AN EFFECTIVE DATE**

WHEREAS, Portico Community Development District (hereinafter the "District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within Lee County, Florida; and

WHEREAS, the Board of Supervisors of the District desires to designate the Officers of the District.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF PORTICO COMMUNITY DEVELOPMENT DISTRICT:**

Section 1. \_\_\_\_\_ is appointed Chairman.

Section 2. \_\_\_\_\_ is appointed Vice Chairman.

Section 3. \_\_\_\_\_ is appointed Assistant Secretary.  
\_\_\_\_\_ is appointed Assistant Secretary.  
\_\_\_\_\_ is appointed Assistant Secretary.  
Molly Syvret is appointed Assistant Secretary.  
Kari Hardwick is appointed Assistant Secretary.

Section 4. This Resolution shall not supersede any appointments made by the Board other than those specified in Sections 1, 2 and 3.

Section 5. This Resolution shall become effective immediately upon its adoption.

**PASSED AND ADOPTED THIS 20<sup>th</sup> DAY OF NOVEMBER, 2014.**

**PORTICO COMMUNITY DEVELOPMENT DISTRICT**

\_\_\_\_\_  
**CHAIRMAN/VICE CHAIRMAN**

**ATTEST:**

\_\_\_\_\_  
**SECRETARY/ASST SECRETARY**